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OPEN ASIA
UNIFYING SCIENCE, EMPOWERING INNOVATION

Project acronym: OPEN-ASIA

Project full title: OPEN-ASIA: Boosting engagement of HEIs in
Open Science in India and Malaysia

GA No: 101128493

Funding Scheme: Erasmus+

Title of the presentation:
**WP2 - PROJECT MANAGEMENT AND QUALITY
CONTROL**

Kuala Lumpur/21 & 22 October 2024

Speaker: Shaliza Ibrahim

Institution: Universiti Malaya

<https://openasia-erasmus.org>



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TASK	T2.1. Communication for coordination and implementation purpose	KPI/ Key Progress Indicators				Comments
		Nr. / Title	Deadline	Responsible Partner	Quality Assurance Partner	
Activities	1st Consortium Meeting (CM1) realised and hosted by P1-MNIMS/ Mumbai/ INDIA	2-days event/ F2F/ at least 18 people	M3/ 31 March`24	P1-NMIMS	P8-EPDRI	DONE: 19-20 March`24 (M3) Link:
	2nd Consortium Meeting (CM2) realised and hosted by P4-UM/ Kuala Lumpur/ MALAYSIA	2-days event/ F2F/ at least 18 people	M3/ 31 October`24	P4-UM	P8-EPDRI	21-22 Oct`24 (M10) Link:



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TASK	T2.1. Communication for coordination and implementation purpose	KPI/ Key Progress Indicators				Comments
		Nr. / Title	Deadline	Responsible Partner	Quality Assurance Partner	
Activities	Online Consortium Meeting (OCMs) (Zoom meetings): Online Management meetings will be realised twice /each year (altogether 6) with all project partners in order to discuss the progress of the realisation of the project's activities and other questions arising.	1st Online Consortium meeting (OCM-1) 2nd Online Consortium meeting (OCM-2) 3rd Online Consortium meeting (OCM-3)	M1-M36	P1-NMIMS	P8-EDPRI	DONE: Jan`24 DONE: 16 May 2024 DONE: 5 September 2024 <u>Link:</u>



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TASK	T2.2. Financial management and Reporting	KPI/ Key Progress Indicators				Comments
		Nr. / Title	Deadline	Responsible Partner	Quality Assurance Partner	
Activities Activities	Day-to-day financial management realised by the project coordinator P1-NMIMS, monitoring targeted funds expenditure, provision of co-financing/ all partners involved	Interim Financial report nr. 1/IFR-1/ submitted by each partner/ altogether 9	M7/ 15 July 2024	P1-NMIMS	P8-EDPRI	Upcoming



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TASK	T2.4. Regular Internal evaluation	KPI/ Key Progress Indicators				Comments
		Nr. / Title	Deadline	Responsible Partner	Quality Assurance Partner	
Activities	P8-EPDRI will setting-up the Consortium Quality Team (CQT)	1 x Consortium Quality Team set-up/ list of members/ 10 people	M4/ 30 April` 24	P8-EPDRI	P1-NMIMS	DONE Link:
TASK	T2.4. Regular Internal evaluation					
Activities	P8-EPDRI will coordinate the External Evaluation: select and subcontract one (1) qualified international independent external expert.	1 x international expert selected/ subcontracted	M1/31 Jan'24	P8-EDPRI	P1-NMIMS	DONE



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MS		KPI/ Key Progress Indicators				Comments
		Nr. / Title	Deadline	Responsible Partner	Quality Assurance Partner	
Mile stone	MS3/ Operational plan and QA measures	1 x document/English version/ digital format	M18/ 30 June` 25	P8-EPDRI	n/a	DONE See Trello
D						
Deliverables	D2.1. Monitoring & Evaluation Manual	1 x document/English version/ digital format	M4/30 Apr'24	P8-EDPRI	P5-UMS	DONE See Trello

ERASMUS+ project reference number: 101128483

OPEN-ASIA: Boosting engagement of HEIs in Open Science in India and Malaysia

MONITORING AND EVALUATION MANUAL

Deliverable: D2.1

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